

BURNLEY BOROUGH COUNCIL

NOTICE OF KEY DECISIONS AND PRIVATE MEETINGS

This Notice contains:

- a) A list of Key Decisions to be taken by the Executive (unless otherwise stated) mainly during the months of February 2023 and onwards, published by 13th January 2023. Due to circumstances, these decisions could also be taken by Officers using urgency powers.
- b) Details of dates of meetings of the Executive during the same period at which decisions may be taken in private or partly in private

A Key Decision is an Executive decision that is likely:

- (i) to result in the local authority incurring expenditure which is, or the making of savings which are significant, having regard to the local authority's budget for the service or function to which a decision relates. The Council has said that Capital or Revenue spending over £100,000 will be a Key Decision; or
- (ii) to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the Borough;

A private meeting is a meeting or part of a meeting of the Executive during which the public must be excluded whenever:

- a) it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during that item, confidential information would be disclosed to them in breach of the obligation of confidence;
- b) the Executive passes a resolution to exclude the public during that item where it is likely, in view of the nature of the item of business, that if members of the public were present during that item, exempt information would be disclosed to them; or
- c) a lawful power is used to exclude a member or members of the public in order to maintain orderly conduct or prevent misbehaviour at a meeting.

Matter for Decision	Purpose	Key Decision – Yes or No	Anticipated date of decision	Public or Private report. If Private give reasons	List of documents to be submitted including any background papers	Contact person & Executive Portfolio
Delivery Agent Cosy Homes in Lancashire (CHiL)	To consider the approval of entering into a new contract with the procured delivery agent for CHiL	Yes	Feb 2023	Public	Report setting out key issues	Clare Jackson Private Sector Housing Manager Executive Member for Housing and Development
Pay Policy Statement 2023/24	To consider a report on the Annual Pay Policy Statement	No (Full Council Policy Framework decision)	February 2023	public	Report setting out the key issues.	Vicky White Strategic HR Manager Executive Member for Resources and Performance
Revenue Budget Monitoring Q3 2022/23	To consider revenue budget monitoring Q3 2022/23	No (Full Council Policy Framework decision)	February 2023	Public	Report setting out the key issues	Howard Hamilton-Smith Head of Finance and Property Executive Member for Resources and Performance

Capital Budget Monitoring Q3 2022/23	To consider the capital budget monitoring Q3 2022/23	No (Full Council Policy Framework decision)	February 2023	Public	Report setting out the key issues	Howard Hamilton-Smith Head of Finance and Property Executive Member for Resources and Performance
Revenue Budget 2023/24	To consider the revenue budget 2023/24	No (Full Council Policy Framework decision)	February 2023	Public	Report setting out the key issues	Howard Hamilton-Smith Head of Finance and Property Executive Member for Resources and Performance
Capital Budget 2023/24 and Capital Investment Programme 2023/28	To consider the capital budget 2023/24 and capital investment programme 2023/28	No (Full Council Policy Framework decision)	February 2023	Public	Report setting out the key issues	Howard Hamilton-Smith Head of Finance and Property Executive Member for Resources and Performance
Medium Term Financial Strategy 2024/28	To consider the medium term financial strategy 2024/28	No (Full Council Policy Framework decision)	February 2023	Public	Report setting out the key issues	Howard Hamilton-Smith Head of Finance and Property Executive Member for Resources and Performance

Revenue Budget Statutory Report by Finance Officer	To consider a Revenue Budget Statutory Report by the Finance Officer (S151)	No (Full Council Policy Framework decision	February 2023	Public	Report setting out the key issues	Howard Hamilton-Smith Head of Finance and Property Executive Member for Resources and Performance
Treasury Management Strategy 2023/24 and Prudential Treasury Indicators	To consider the Treasury Management Strategy 2023/24 and Prudential Treasury Indicators	No (Full Council Policy Framework decision	February 2023	Public	Report setting out the key issues	Howard Hamilton-Smith Head of Finance and Property Executive Member for Resources and Performance
Council Tax Resolution 2023/24	To consider a Council Tax Resolution 2023/24	No (Full Council Policy Framework decision	February 2023	Public	Report setting out the key issues	Howard Hamilton-Smith Head of Finance and Property Executive Member for Resources and Performance
Council Tax Support Scheme 2023/24	To consider a council tax support scheme 2023/24	No (Full Council Policy Framework decision	February 2023	Public	Report setting out the key issues	Howard Hamilton-Smith Head of Finance and Property Executive Member for Resources and Performance

Allotment Review 2023	To consider a report reviewing the provision of and management of allotments	yes	April 2023	public	Report setting out key issues	Simon Goff Head of Green Spaces & Amenities Executive Member for Health & Wellbeing
Cultural Strategy	To consider a report on a Cultural Strategy	Yes	September 2023	Public	Report setting out Key Issues	Simon Goff Head of Green Spaces and Amenities Executive Member for Health & Wellbeing

Meetings of the Executive will be held on the following dates: 13th February and 15th March 2023. Meetings normally start at 6.30pm but times can change so please check the council website nearer the date of the meeting. All meetings are usually held at the Town Hall.

This Notice will be further updated by the following dates: 14th February 2023. A further Notice will be given 5 clear days before each meeting listed above if the meeting or part of the meeting is to be held in private. If you wish to make any representations about why any meeting or part of a meeting proposed to be held in private should be open to the public please send them to: Catherine Waudby, Head of Legal and Democratic Services, Town Hall, Manchester Road, Burnley BB11 9SA.

E-mail: cwaudby@burnley.gov.uk

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